

Hotel Reservation

CHESAPEAKE DISTRICT OF CIVITAN INTERNATIONAL 2010 ANNUAL CONVENTION AUGUST 13-15 2010

Hyatt Fair Lakes

12777 Fair Lakes Circle Fairfax, VA 22033
703-818-1234 or 800-233-1234

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: Day (____) ____-____ Evening: (____) ____-____ Cell (____) ____-____

Special Needs: _____

Arrival Date: _____ Departure Date: _____

Reserve: _____ Single Room(s) @ \$75.00 plus tax - () Handicap Access

Reserve: _____ Double Room(s) @ \$75.00 plus tax - () Handicap Access

Credit Card: () Visa () Master Card
() American Express () Diners () Discover

Credit Card Number: _____ Exp. Date: _____

Mail to:

Hyatt Fair Lakes
12777 Fair Lakes Circle
Fairfax, VA 22033

ADDITIONAL INFORMATION:

1. Reservations should be received **NO LATER THAN JULY 22, 2010**. After this date, reservations are on space-available basis
2. Telephone reservations (**703-818-1234**) are preferred over mail. A confirmation number will be provided.
3. A credit card confirms your reservation.
4. Notice of cancellation must be received no later than 24 hours in advance.
5. Credit cards are preferred for reservations and final payment. Cash will be accepted for final payment at checkout
6. Check-in time is 3:00 PM. Checkout time is 12:00 PM